



.....
Name of Office-Transferor

PROPERTY TRANSFER NOTE

Transfer to:
 Authorization No.
 Mode of Transfer:
 Name & Address of Transporter:
 Vehicle No.

No.:
 Date:

L.R. No. & Other Ref. No.:

Sl. No.	Id. Code No.	Description	Folio	Qty.	Rate (Nu.)	Value (Nu.)	Remarks

..... (Prepared by) Name & Designation (Approved by) Name & Designation
---	---

Acceptance certificate: Certificated that the goods specified above have been received in good condition and entered in the Stock Ledger/Fixed Asset Register.

Store in Charge/Property Officer
(Transferee)