

APPLICATION TEMPLATE - EXPRESSION OF INTEREST (EOI)

TO SERVE AS **SUB RECIPIENT (SR)** FOR GLOBAL FUND GRANT (IMPLEMENTING PERIOD 1 JULY 2024 TO 30 JUNE 2027)

A. General Information

1. The total allocation amount for Bhutan is US\$ 3,529,821 for the period of 3 years i.e., 1 July 2024 to 30 June 2027. The split for HIV is US\$ 1,054,796, for TB US\$ 1,101,949 and for Malaria US\$ 1,373,076.
2. The applicant should state the disease program they are applying for, whether it is HIV, TB, or Malaria.
3. The National Strategic Plan of HIV, TB, and Malaria is available in the public domain for your reference.
4. Expression of Interest (EOI) is only accepted from legally registered organizations.
5. Expression of Interest (EOI) should be submitted with this Application Template and the following supporting documents:
 1. Human Resource Manual
 2. Procurement Manual
 3. Monitoring and Evaluation Plan
 4. Financial Manual
 5. Audit Reports of the last 2 years.

6. Upon meeting the aforementioned organizational competency and required documents (point no. 5), the SR's proposal shall be reviewed on a case-by-case basis with an opportunity to resubmit the program intervention based on its relevance and alignment with the national strategic plan. The Expression of Interest (EOI) submitted shall be reviewed by a committee of members from the Principal Recipient (PR) and Technical Working Groups (TWGs) related to HIV, TB, and Malaria, in line with the country proposal submitted to the Global Fund by 21 August 2023. The applicants should note that the country proposal will be reviewed by the independent Technical Review Panel (TRP), Global Fund.

7. The closing date and time for this application is on **26 April 2023**. The applications received after the deadline, and incomplete applications, shall not be considered.

8. The Expression of Interest (EOI) must be submitted electronically at the given email addresses, and for any queries, contact the concerned officials at the telephone numbers given against their names.

A. Disease / Program: HIV / National AIDs/HIV Control Program (NACP):

Mr. Dolley Tshering, Program Officer, NACP
Email: dolleytshering@health.gov.bt
Contact No.: 17494998

B. Disease / Program: TB / National TB Control Program (NTCP):

Mr. Phurpa Tenzin, Program Officer, NTCP
Email: ptenzin@health.gov.bt
Contact No.: 17233427

C. Disease / Program: Malaria / Vector Borne Disease Control Program (VDCP):

Mr Tobgyel, Program Analyst, VDCP

Email: tobgye@health.gov.bt

Contact No.: 1760 4363

B: Application Narrative

Note: Fill your statements on the white space below, expand the spaces if required to the maximum word limit given, and provide the supporting documents to demonstrate your statement on the information requested.

Disease Component :	
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1. Organizational Profile and Strength

1.1.	Briefly describe your organizational general profile with information of the vision, mission and mandate. (500 words)

1.2. Briefly describe your **organizational strengths** in terms of **Infrastructure** and **HR support** your agency has. Include under infrastructure information such as office profile, office space at all levels, branches and outreach office, furniture and fixtures/equipment, vehicles, ICT facilities, and any other specific information. Under HR, include information such as the number of staff with a profile, the number of key staff (Program, M&E, Finance, Administration, Procurement), and attach the **HR manual**. (500 words)

1.3	Please provide a brief description of the financial management and systems in place for efficient grant management. Additionally, please include your financial manual and two recent audit reports . (500 words).

1.4	Briefly describe the Procurement and Supply Management System in place that demonstrates the capacity to handle the Global Fund grant. Please include procurement manual . (300 words)
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2. Technical competencies

2.1	Briefly describe the experiences in relevant area , particularly in implementing the Global Fund grant, and provide examples of Key Achievements . (500 words)

2.2	Briefly describe the Current issues and implementation gaps , include the supporting documents with areas of program intervention and activities in line with the National Strategic Plan . Also state your plans to engage (Sub Sub Recipients) SSRs and relevant stakeholders , please explain management mechanisms and list your potential SSRs and relevant stakeholders . (1000 words)
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2.3	Briefly describe in terms of scalability of program intervention in Bhutan. Include your plan to add value. (500 words)

2.4	Briefly describe the sustainability of the program interventions for HIV/TB/Malaria in Bhutan. What is your organization's approach to sustaining the organizational structure and continuing services after the Global Fund support ends? (Please limit your response to 300 words.)

Documents attached:

- 1.
- 2.
- 3.

For information of the applicants the Evaluation Criteria is set as follows:

Selection/Scoring Criteria	Score	Sub- Criteria	Score
1. Organizational Profile and Strength	80	1.1. Infrastructure and HR support.	35
		1.2. Financial Management and Systems	30
		1.3. Procurement and Supply Management	15
2. Technical Proposal	20	2.1. Relevance of Project	5
		2.2 .Feasibility	8
		2.3. Scalability	5
		2.4. Sustainability	