

PROPOSAL FORMAT

For establishment of *gSoba-Rigpa* Wellness Services

1. Executive summary
2. Details of the proponent <i>-Name & address</i> <i>-Citizenship identity card/resident permit</i>
3. Location and the address of the proposed center
4. Organizational chart
5. List of Services
6. Human Resource plan <i>-list of technical personnel & qualification</i> <i>-list of administrative & non-technical staff</i>
7. List of equipment & consumables
8. Design & Layout of the center
9. Waste management plan
10. Clearance certificates (<i>local government or Thromde</i>)

**Note for the applicant:*

- 1. Applicants are also required to submit the soft copy of the proposals to dtms@health.gov.bt*
- 2. Proposal deadlines : 1st week of January, May & September*